RFP 250000005

Attachment 12: Questions and Answers

Question #	Origin of Question	Question	Answer
1		Can you please clarify whether the Offeror is responsible for providing interpretation and/or translation services for any of the deliverables?	YES, the offeror is required to provide services. There are state use interpretation contacts.
2		If the Offeror is responsible, can you please identify which deliverables fall within the Offeror's area of responsibility?	All deliverables listed for the unmet needs assessment surveys and regional meetings.
3		If the Offeror is not responsible for providing those services, can you please confirm who is responsible for providing those services?	Offer is responsible for providing the services.
4		We see that some specific mapping tasks are to be coordinated with a DCRA Data Analyst, but is there an expectation for the contractor to also have mapping capabilities? And if so, could you share more about that expectation?	the intent is to have DCRA staff coloborate with the vendor for mapping needs.
5		Section 3.09 indicates travel will only be required for the regional meetings. Section 3.03.2 indicates the unmet needs surveys will be completed in MID communities. Does DCCED anticipate conducting in person unmet needs surveys through the scope defined in 3.03.2 and if yes, who will be doing it?	All travel for vendor must be part of the 800,000 budget. All surveys will be conducted by the vendor.
6		Will DCCED consider a one week extension for proposal submission to allow Offerors additional time during the holiday season to finalize the best solution for the project?	two weeks extended.
7		Can you confirm that the onsite data collection is not part of the scope of this proposal, but rather that offerors can assume they will work with partners to implement the survey, and that separate funding will be provided for that purpose? If so, can you provide information about what entity will be providing onsite data collection support and what their capabilities are as far as travel, language, equipment, experience hiring and/or training those giving the survey.	Surveys to be conducted thoughout MID. All part of the scope of work.
8		Does the task of finalizing and submitting the ARP require Offeror to plan, support, facilitate the public comment period and public hearings required after the Action Recovery Plan is drafted?	the scope intends to have the vendor involved in the revision and finalization of the ARP. No public hearings.
9		Is translator (Yup'ik and Inupiaq) needed for public meetings, notices, deliverables?	Yes, translation servises with be needed.
10		Is survey intended to be deployed in person/house to house?	Yes
11		Is travel for community representatives to attend regional meetings included in this project available funding?	Yes, all travel with be withing the budget limit of 800,000.
12		Can the contractor submit a proposed payment schedule in the proposal or does DCRA have a proposed schedule?	payment is one time payment. For services.
13		Are subcontractors (specifically SPs providing translation services, etc) required to carry all listed insurance?	Usually the Contractor provides the COI, however if the contractor doesn't provide the COI then the subcontractor is required to provide their COI indicating they have the required coverage.
14\		Is Alaska Offeror Preference allowable due to federal funding?	YES. HUD rules for the CDBG-DR via 2 CFR 200.317 states: "When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§ 200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by § 200.327." Thus, the State should use its normal procurement process regarding Alaska preference.
15		Please clarify that Items 3 (Coordinate 3 regional meetings) and 4 (Facilitate 3 regional meetings) in the "FY22 Implementation Plan" are a single or separate events?	It is one deliverable to (coordinate and facilitate) 3 regional meeting.
16		Incentives for survey completion if not door to door?	NO
17		Is state open to alternative proposals that meet the intent of the overall project?	NO
18		Will the state consider extending the deadline for questions to after December 1 and proposal submittal to after the first of the year?	Deadline was extended by two weeks to December 20th.
19		If an out of state contractor primes and uses Alaska subcontractors, can the subcontractors participation count towards Alaska Bidder preference?	Primary contractor needs to be an alaskan vendor
20	Section 4.04, page 20 and Submittal Form B	Can DCRA please clarify whether letters of reference are requested according to Submittal Form B or if name and phone numbers for the references will suffice according to Section 4.04 of the RFP?	For reference names and phone numbers make a list.
21		Are large format PDF pages permitted, i.e. the schedule on 11x17	all submittal forms required to be letter format, and be under 20mb per email.
22		The scope calls for the consultant to organize and facilitate 3 regional meetings. In the budget section, it says the entire budget, inclusive of travel, must be within the $800,000 limit. Does this mean that the contractor is expected to provide travel support for the 3 regional meetings out of this budget, and if so, does that also entail making travel arrangements for the participants receiving travel support?	YES, travel for the offerer should be included in the budget limit of 800,000. DCRA has separate funds for the participants, but all vendors must pay for their own travel expenses.
23		Please clarify that we are to fill out the cost proposal form that includes total cost per task as lump sum estimate and that we are not required to provide the total number of hours at various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, and profit (4.10).	Payment schedule will be negotiated after award. See Sections 3.05 in the RFP
24		who is the proposed DCED PM for this project?	This is to be determined. Most likely the Grants Administration Manager for DCRA.
25		Will an amendment be issued for the written answers/changes?	YES