Submittal Form B: Experience and Qualifications

Note to Offeror: delete these instructions

Offerors must provide detail on the personnel assigned to accomplish the work called for in this RFP; illustrate the lines of authority; designate the individual responsible and accountable for the completion of each component and deliverable of the RFP.

Offerors must provide a narrative description of the organization of the project team and a personnel roster that identifies each person who will actually work on the contract along with their titles and location(s) where work will be performed.

Letters of Reference

> Letters of reference do not count against the maximum page count of Submittal Form B.
>
> Offerors must also provide at least one but no more than three letters of reference with names, email, and phone numbers for similar projects the offeror's firm has completed. Each letter of refence may not exceed one page.

Resumes

> Resumes of the Lead Service Manager and other critical team members identified on Submittal Form A of no more than two pages each must be included with this form. These resumes do not count against the maximum page count of Submittal Form B.

SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in §4.02), however, letters of reference and resumes required by the solicitation do not count towards the maximum page count.